



CLASS ACTION or PERSON (Last Name First)

NATURE OF ALLEGATION

Dartis, Lisa

DBCS Staffing

12/24/2023

DATE OF REQUEST

TO: Jessica Laurentius

TITLE: SDO

FROM: Walid Danan

TITLE: Steward

SUBJECT: REQUEST FOR INFORMATION AND DOCUMENTATION RELATIVE TO PROCESSING A GRIEVANCE

We request that the following documents and/or witnesses be made available to us in order to properly identify whether or not a grievance does exist and, if so, their relevancy to the grievance:

	Information Provided?	YES	NO
1.	Copy of any and all DBCS Health Inspection Checklist SAH 121012 for Machine #30 for 2023.	()	()
2.	Request to Interview Tour 2 Supervisor and Lead Clerks pertaining to DBCS Staffing for Tour 2 Clerks in Pay Period 25 and 1.	()	()
3.	Copy of greivant(s) training record pertaining to DBCS	()	()
4.	Copy of any and Stand-UP talks pertaining to DBCS Safety and Ergonomics.	()	()
5.	Copy of OSHA Form 300A Summary of Work-Related Injuries and Illnesses for 2018 to 2023.	()	()
6.	Copy of OSHA's Form 301 (Rev. 04/2004) Injury and Illness Incident Report	()	()
7.	Request to Interview the greivant(s) in regard to DBCS Staffing in Pay Period 25 and 1	()	()
8.	Copy of current Overtime Desired List for Tour 1,2 and 3 for General Mail Facility.	()	()
9.	Clock Rings for Lisa Dartis for 12/20/23.	()	()
10.	Machine Assignment Posting for Tour 2 Automation for 12/20/23	()	()
11.	Volume Report for DBCS Machine #30 for 12/20/23	()	()
12.	Copy of RPG Report with projected and actual runs for DBCS Machine #30 12/20/23	()	()
13.	Copy of End of Run Report for DBCS Machine #30 and Full Staker Report for DBCS Machine #30 on 12/20/23	()	()
14.	Email to Ronald Armstrongapwu@gmail.com and Walid Danan	()	()

NOTE: Article 17, Section 3 requires the Employer to provide for review all documents, files, and other records necessary in processing a grievance. Article 31, Section 3, requires that the Employer make available for inspection by the Unions all relevant information necessary for collective bargaining or the enforcement, administration or interpretation of this Agreement. Under 8 a (5) of the National Labor Relations Act it is an Unfair Labor Practice for the Employer to fail to supply relevant information for the purpose of collective bargaining. Grievance processing is an extension of the collective bargaining process.



REQUEST APPROVED



REQUEST DENIED

DATE

SIGNED